

Position available

Director Audubon Regional Library

The Board of Trustees of Audubon Regional Library is looking for a committed and experienced professional to build upon the library's foundation and recent successful 10-year millage rededication. The library is looking for a leader who is prepared to guide its continued growth in East Feliciana and St. Helena parishes.

Audubon Regional is a two-parish library system in Louisiana which includes East Feliciana and St. Helena parish with libraries in the towns of Clinton, Jackson, and Greensburg. The board has 3 members from each parish. Audubon Regional Library's mission as a service institute seeks to inform, educate, entertain, and culturally enrich the lives of all people from early childhood to senior citizens, using books, other materials, technological resources, and professional services. Audubon's operating budget was over \$828,000 in 2025 and circulated over 35,000 items.

RESPONSIBILITIES AND SKILLS

Lead all aspects of library operations, staff management and recruitment, budget planning, and facility oversight. Serve as the library spokesperson, develop and guide policy, procedures, and strategic goals aligned with the library's mission. Collaborate with the Library Board, staff and community stakeholders including both East Feliciana and St. Helena Parish Police Juries. Effective communication skills, verbal and written with the ability to engage diverse audiences. Proven leadership and experience in business management, library management, or nonprofit management. Ability to inspire and build relationships with staff, volunteers, donors, and community leaders. Fiscal management ability includes budget planning, revenue oversight, and capital outlay. Technological proficiency relevant to library operations and trends.

QUALIFICATIONS-Four-year bachelor's degree in library science, nonprofit, business, finance, or accounting preferred. A master's degree is a plus. Proven professional supervisory experience of 3 plus years. Must be able to reach certification by the Louisiana Board of Library Examiners within a reasonable amount of time. Local candidate a plus.

SALARY \$60,000 per year plus benefits

BENEFITS-Paid annual, sick, and funeral Leave. Dental, vision, & life insurance -100% paid. Health insurance for employee-80% paid. Parochial Employees' Retirement System of Louisiana. Support for continuing education and attendance at conferences.

CONTACT INFORMATION: email resume to director@audubonregional.net

Audubon Regional Library, 11023 Bank Street, Clinton, LA 70722 phone 225-683-8753

Karen Ott, Business Administrator

APPLICATION DEADLINE

Review of resumes begins at once and is accepted until the position is filled.

A criminal background check and drug screening are part of the pre-hire process. Audubon Regional Library does not discriminate based on race, religion, color, sex, age, national origin, or non-job-related disability. Our facilities are non-smoking.