



Audubon Regional Library
Board of Commissioners
Regular Meeting Minutes
Wednesday, February 25, 2026, 5:15 P.M.
6108 LA-10, Greensburg, LA 70441

A. CALL TO ORDER

The meeting of the Audubon Regional Library Board of Commissioners was called to order at 5:15 p.m.

1. Invocation led by Roderick Matthews

2. Pledge of Allegiance led by Roderick Matthews

3. Roderick Matthews, Major Coleman, Martin Macdiarmid, Faye Talbot, Larry Charles Freeman, and Jermi Adams were present. Quorum has been established.

4. Motion: Approval of the Agenda. Roderick Matthews motioned to approve the agenda.

Faye Talbot motioned to amend the agenda by adding the following items under New Business:

Motion: Retroactive pay increase for the Administrative and Outreach Coordinator

Discussion for a plan for tax redirection and rededication

Motion: Removal of previous Directors' name from all financial accounts

Larry Charles Freeman motioned to amend the agenda. Martin Macdiarmid seconded and all approved. The motion passed unanimously.

B. PUBLIC COMMENTS

Roderick Matthews introduced special guest Quanika Muse, newly elected President to the St. Helena Parish Police Jury. Ms. Muse stated she represents the second district in St Helena Parish and thanked everyone for the opportunity to attend the meeting. She stated that the library is a vital resource for the community and offered her support and any assistance required in the future for the library system.

There were no public comments.

C. UNFINISHED BUSINESS

1. Motion: Approval of Minutes from November 19, 2025, and December 16, 2025, meetings. Martin Macdiarmid motioned to approve the minutes from November 19, 2025, and December 16, 2025. Major Coleman seconded and all approved. The motion passed unanimously.

2. Motion: Profit & Loss Statement, Financial and Investment Report. Faye Talbot approved the Profit & Loss Statement, Financial and Investment Report as presented. Martin Macdiarmid seconded and all approved. The motion passed unanimously.

3. Motion: Approval of Credit/Debit Bank Expenditures. Major Coleman motioned to approve the Credit/Debit Bank Expenditures as presented. Martin Macdiarmid seconded and all approved. The motion passed unanimously.

D. NEW BUSINESS

1. Motion: Interim Director. Roderick Matthews made a motion to appoint the Administrative and Outreach Coordinator as Interim Director, noting her close work with the Director following the Assistant Director's resignation in December through his final day on February 22, 2026. He stated having someone with good knowledge of the library system and knowledge of everything that is currently going on would aid in the transition to new leadership.

Faye Talbot objected, stating she is not a librarian and that she (Talbot) had previously served twice as Interim Director. Discussion followed regarding whether Faye Talbot would need to resign from the board to serve as Interim Director.

Terry Taylor suggested maintaining her current title of Administrative and Outreach Coordinator while continuing to perform Assistant Director duties and overseeing day-to-day operations in the Director's absence. She requested appropriate authority and credentials for necessary accounts and systems to allow the board time to fill vacancies.

Roderick Matthews moved to proceed to the budget presentation while retaining the motion and moving Item 1 to the end of New Business for later discussion. Martin MacDiarmid seconded. All approved.

2. Motion: Budget Presentation & Approval 2026. Major Coleman made a motion to accept the 2026 budget as presented. Larry Charles Freeman seconded the motion and all approved. The motion passed unanimously.

Roderick Matthews suggested the board make a motion to move to item number 4 and come back to item number 3 as that could make a difference in setting up a search committee for the Director position.

Faye Talbot motioned that the board move to item number 4 and return to item number 3 afterwards.

Roderick Matthews seconded the motion and all approved. The motion passed unanimously.

4. Motion: Assistant Director Position. Faye Talbot stated the previous Assistant Director was willing to come back to the position and wanted the title changed to Business Manager because she felt there was too much responsibility under the Assistant Director title. Faye Talbot made a motion to bring the previous Assistant Director back into the newly named position.

Roderick Matthews stated the board should not bring on an Assistant Director at this time. The focus needs to be on daily operations. The new director should be hired and given the opportunity to evaluate and make those decisions. He stated he would rather have an Interim Director to manage day-to-day operations. He also stated he preferred to retain Faye Talbot as a board member to assist with board decisions. He stated the current board members work very well together to make decisions. Discussion.

Roderick Matthews asked for a roll call and vote to bring the previous Assistant Director back.

A roll call and vote were conducted regarding bringing the previous Assistant Director back as Assistant Director or Business Manager:

- Roderick Matthews – No
- Faye Talbot – Yes
- Major Coleman – No
- Martin MacDiarmid – Yes
- Larry Freeman – No
- Jermi Adams – Yes

The vote was 3–3.
Vote failed.

3. Motion: Director Search Committee. Roderick Matthews made a motion to establish a search committee for the Director position to include representation from each parish.

He nominated:

- Major Coleman (St. Helena Parish)
- Martin MacDiarmid (East Feliciana Parish)

He suggested the Administrative and Outreach Coordinator serve on the committee as a representative from the library system and possibly a librarian from another library system, creating a four-person committee.

Larry Charles Freeman seconded. All approved. The motion passed unanimously.

1. Motion: Interim Director. Roderick Matthews made a motion to grant the Administrative and Outreach Coordinator authority to oversee daily operations, pay bills, manage personnel matters, and coordinate outreach efforts under her current title.

Roll call vote:

- Larry Charles Freeman – Yes
- Major Coleman – Yes

- Roderick Matthews – Yes
- Jermi Adams – Yes
- Martin MacDiarmid – Yes
- Faye Talbot – No

Motion passed (5–1).

5. Amendment – Motion: Pay Increase for Administrative and Outreach Coordinator. Faye Talbot made a motion to increase the hourly rate to \$20.00 retroactive to date started. Larry Charles Freeman seconded the motion and all approved. The motion passed unanimously.

6. Amendment - Discussion for a plan for tax redirection and rededication. Faye Talbot reported the Friends of the Library group in Clinton has \$7000 and could order signs for the upcoming tax renewal.

Roderick Matthews suggested making sure information is being sent out to churches and schools in St Helena parish. Roderick Matthews also suggested making flyers to promote our success with Sun Meals as well as promoting the new buildings and playground.

Faye Talbot suggested a grand opening for the playground at the Clinton branch in April 2026.

7. Amendment - Motion: Removal of previous Directors' name from all financial accounts.

Faye Talbot made a motion to remove Trevor Collings name from all financial accounts.

First Guaranty Bank
 Pelican Credit Union
 Landmark Bank
 Landmark Credit Card – Card Center Service
 Feleciana Bank

Roderick Matthews seconded the motion and all approved. The motion passed unanimously.

E. LOCATION, DATE, AND TIME OF NEXT MEETING

Motion: The location, date and time of the next meeting will be at 5:00 P.M., Wednesday, March 18, 2026, at the Jackson library, 2637 Hwy 10, Suite C, Jackson, Louisiana, 70748. Major Coleman motioned to accept and Jermi Adams seconded the motion.

G. ADJOURNMENT

Martin Macdiarmid motioned to adjourn the meeting. Larry Charles Freeman seconded the motion and all approved. The motion passed unanimously and the meeting adjourned at 7:02 P.M.