



Audubon Regional Library  
Board of Commissioners  
Regular Meeting Minutes  
Wednesday, January 15, 2025, 5:00 P.M.  
11023 Bank Street, Clinton, LA 70722

A. CALL TO ORDER

The meeting of the Audubon Regional Library Board of Commissioners was called to order at 5:03 P.M.

1. Invocation by Larry Charles Freeman.
2. Pledge of Allegiance
3. Roll Call. Present, Major Coleman, Roderick Matthews, Larry Charles Freeman, Martin Macdiarmid, Jermi Adams and Faye Talbot. Quorum established and noted.
4. Motion. Approval of the Agenda. Martin Macdiarmid motioned to approve the agenda. Major Coleman seconded and all approved. The motion passed unanimously.

B. PUBLIC COMMENT

There were no public comments.

C. UNFINISHED BUSINESS

1. Motion. Approval of the minutes from the previous meeting, December 18, 2024. Martin Macdiarmid motioned to approve the meeting minutes from December 18, 2024. Major Coleman seconded and all approved. The motion passed unanimously.
2. Motion. Profit & Loss Statement, Financial & Investment Reports. Martin Macdiarmid motioned to approve the Profit & Lost Statement, Financial & Investment Reports. Major Coleman seconded the motion and all approved. The motion passed unanimously.
3. Motion. Approval of Credit/Debit Bank Expenditures. Faye Talbot motioned to approve the Credit/Debit Bank Expenditures. Martin Macdiarmid seconded the motion and all approved. The motion passed unanimously.

D. NEW BUSINESS

1. Bylaw Amendment. Regular Meeting Dates. The board discussed the proposed regular meeting dates. The proposed dates are February, June, September and November on the 3<sup>rd</sup> Wednesday at 5 p.m., rotating at each library location.

2. Motion. Auditor Engagement Letter. Faye Talbot motioned to engage McDuffie K. Herrod, Ltd. for the 2024 audit for Audubon Regional Library. Jermi Adams seconded. All approved and the motion passed unanimously.

3. Policy

a. Motion. Section 19: Employee Benefits. The motion was presented. The director affirmed that he contacted the Legislative Auditor's Office & the LLA Legal Counsel communicated they have reviewed and support this and they do not mind it being stated as a matter of public record. Martin Macdiarmid motioned to approve the addition of a dental and vision policy and a \$500 merit yearly stipend for full-time employees as presented. Jermi Adams seconded and all approved. The motion passed unanimously.

b. Motion. Section 19: Holidays. Martin Macdiarmid made a motion to add Veterans Day to the 2025 list of Audubon Regional Library Approved Holidays. Major Coleman seconded the motion and all approved. The motion passed unanimously.

E. LOCATION, DATE, AND TIME OF NEXT MEETING.

The location, date and time of the next meeting will be Wednesday, March 19, 5:00 P.M. at the Jackson Library location, 2637 Hwy 10, Suite C, Jackson, LA 70748.

F. ADJOURNMENT

Motion. Martin MacDiarmid motioned to adjourn the meeting. Major Coleman seconded, all approved and the motion passed unanimously. The meeting was adjourned at 5:52 P.M.